



# Ingleby Mill Primary School

## Policy on Charging

<b>Date of review</b>	<b>Date of next review</b>
April 2015	April 2018

## **1 Introduction**

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition through peripatetic teachers.

## **2 Voluntary contributions**

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which may require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
  - sporting activities which require transport expenses;
  - outdoor adventure activities;
  - visits to or by a theatre company;
  - school trips abroad;
  - musical events.

## **3 Residential visits**

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do suggest a charge to cover the costs of board and lodging, although parents and carers who receive some state benefits may pay a reduced charge. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways. If you have more than one child attending the residential visit, i.e. twins or siblings in the same year group, then you will pay half of the cost for one child.

## **4 Music tuition**

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents and carers in receipt of some state benefits may pay a reduced amount.

## **5 Swimming**

- 5.1 The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents and carers when these lessons are to take place, and we seek the written permission of parents or carers for their children to take part.

## **6 After School Clubs**

- 6.1 The school offers additional activities after school. We may make a small charge for these sessions to cover the costs of instructors, tutors and additional materials.

## **7 Pupil Premium**

- 7.1 Children who qualify for Pupil Premium Payment in school will get:

Free transport on school visits

Half price fees for trips and visits (including residential visits)

£15 contribution per term towards After School Activities

The above information for Pupil Premium Children was correct as at 30.04.2015 but this is reviewed annually so please refer to our Pupil Premium Policy for current subsidies that Pupil Premium Children may qualify for. Each year when the Pupil Premium Policy is reviewed, parents/carers of those children who are eligible, are informed in writing.

## **8 Monitoring and review**

- 8.1 This policy is monitored by the governing body, and will be reviewed every three years, or earlier if necessary.