



Head Teacher:
Mrs Beth Atkinson
BA (hons) PGCE NPQH

Windmill Way, Ingleby Barwick
Stockton on Tees, TS17 0LVV

Tel: 01642 761985
Fax: 01642 750192

Email:
office@inglebymill.org.uk
Website:
www.inglebymill.org.uk

Dear Parents / Carers

Request for Christmas Decorations



This year, Ingleby Mill is taking part in the Christmas Tree Festival at St Francis of Assissi Church, Ingleby Barwick.

This takes place on Saturday 27th and Sunday 27th November and it will be an extravaganza of uniquely decorated Christmas Trees sponsored by local schools, clubs, businesses and community groups.

As a school, we have sponsored a tree and our School Council will be visiting in the coming weeks to decorate the tree.

The theme of our tree is 'The Nativity Story'. We are inviting our pupils (past and present) and their families to get creative and make a Christmas tree decoration (or two) that fits this theme.

Please bring any completed decorations to the school office any time from now to 23rd November. Unfortunately, we will not be able to return the decorations to you after the event but they will be used to decorate our Christmas tree in school for years to come.

The festival is open for all to visit from 10am to 4pm on Saturday 26th and Sunday 27th so it would be great if friends and family of our School Community could visit to see the display of trees from our school and other groups within Ingleby Barwick. It is free admission and refreshments will be available.

I am sure you will agree that this is a lovely event to be part of and we look forward to receiving your hand-made decorations to decorate our school tree.

Yours sincerely

Mrs Beth Atkinson
Headteacher



