



Head Teacher:

Janis Williams

BA (Hons) Primary General
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2nd October 2024

Dear Parent/Carer,

I wanted to provide you with a staffing update for your child's class. We have been working with a very fluid situation, but we know that Mrs Elwell will continue to be away from school for a period of time.

It is for this reason we have changed the supply teacher to Miss Horner as she can continue with us for as long as we need. It is important to provide as much continuity as we can for your children. Miss Horner will plan for the children alongside Mrs Chambers.

I am proposing that we postpone parental consultations for your child until Mrs Elwell returns to school, so you can meet your child's class teacher in person. As soon as I have more information about Mrs Elwell's return, I will be in touch again.

Thank you for your continued support, I really do appreciate it.

Yours sincerely

Janis Williams
Head Teacher



